The sale and service of alcohol on all University of Kansas (KU) campuses and locations must be in accordance with KU’s Alcohol Service at Events policy, as well as all applicable laws and regulations. The below procedures provide specific guidance for KUMC campuses and locations only.

**Campus Designee** – individual(s) designated by the Chancellor to approve and restrict the sale and service of alcohol at respective KU campuses and locations.

**Kansas City Campus and Reporting Locations**
- Vice Chancellor for Administration
- Office of the Executive Vice Chancellor
- 3901 Rainbow Blvd. MS 2015
- Kansas City, KS 66160

**Salina Campus**
- Assistant Dean, Administration and Operations
- Dean (or Assistant Dean), School of Nursing-Salina
- Office of the Dean
- 138 North Santa Fe
- Salina, KS 67401

**Wichita Campus**
- Dean
- Office of Dean
- 1010 North Kansas
- Wichita, KS 67214

**Campus Contacts**

### Kansas City Campus
- Office of the Executive Vice Chancellor - University of Kansas Medical Center
- Second Floor, Murphy
- 3901 Rainbow Boulevard
- Kansas City, KS 66160
- 913-588-1440

### Salina Campus
- Office of the Dean - University of Kansas School of Medicine-Salina
- 138 North Santa Fe
- Salina, KS 67401
- 785-822-0402

### Wichita Campus
- Office of Dean - University of Kansas School of Medicine-Wichita
- 1010 North Kansas
- Wichita, KS 67214
- 316-293-2600
Submitting a Request
The Alcohol Service Request Form for the specific campus (Kansas City, Salina, and Wichita) must be completed and submitted to the appropriate campus designee listed above at least three (3) weeks prior to the date of the event.

Venues
The sale and service of alcohol is currently permitted for approved events at the following venues. Alcohol may be served at other locations upon approval by the appropriate campus designee.

Kansas City Campus: 901 Rainbow Boulevard, Kansas City, KS 66160
- Beller Conference Center
- Clendening Foyer
- Francisco Lounge
- Health Education Building (HEB)
  - Rooms B102 & B104
  - Lower Level Atrium
  - Ad Astra Room
- Hixson Atrium
- Landon Center Atrium
- Murphy Courtyard
- Murphy Lobby
- School of Nursing Atrium
- Stoland Lounge
- Varnes Conference Center
- KUEA Building
  - Conference Room 307 (Room 3038)
  - Conference Room 308 (Room 3033)
- Fairway Auditorium & Ancillary Reception area (CRC)

Salina Campus: 138 North Santa Fe, Salina, KS 67401
- Lobby, Room 101
- Community Room, Room 001

Wichita Campus: 1010 North Kansas, Wichita, KS 67214
- Meadowlark Room
- Sunflower Room
- Main Lobby (Esplanade)
- West Atrium

Other Information and Restrictions
Alcoholic beverages at KUMC events must be purchased and served from an external caterer licensed to serve alcohol.