



Alcohol Service at Events Procedures KU Lawrence Campus and Locations

The sale and service of alcohol on all University of Kansas (KU) campuses and locations must be in accordance with [KU's Alcohol Service at Events policy](#), as well as all applicable laws and regulations. The below procedures provide specific guidance for KU Lawrence campus and locations only.

Campus Designee - individual(s) designated by the Chancellor to approve and restrict the sale and service of alcohol at respective KU campuses and locations.

Provost & Executive Vice Chancellor
Office of the Provost
Strong Hall
1450 Jayhawk Blvd., Room 250
Lawrence, KS 66045
785-864-4904

Campus Contacts

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Lawrence, KS 66045
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Submitting a Request

Alcohol may be served at events once prior approval has been granted. An [Alcohol Service Request Form](#) for the KU Lawrence Campus must be completed by the requester and subsequently approved by the Provost at least two (2) weeks prior to the date of the event.

Venues

The sale and service of alcohol is currently permitted for approved events at the following venues. Alcohol may be served at other locations upon approval by the campus designee.

- Armitage Education Center at the Kansas Biological Survey Field Station
- The Art and Design Gallery, Baehr Center (1120 W. 11th Street)
- Bioscience & Technology Business Center (first floor lobby)
- Capitol Federal Hall (roof terrace, atrium lobby and patio, colloquium, auditorium, incubator space)
- Continuing Education Building (Commons and Patio areas)
- Eaton Hall (Carl Locke Atrium and Zimmerman Adam Dean's Suite)
- Green Hall (Rice Room)
- Hall Center for the Humanities,
- International House (704 W. 12th Street)
- The Kansas Memorial Union and Burge Unions
- Kansas Geological Survey (Moore, Parker, and Hambleton Halls)
- Lied Center

- Lippincott Hall
- Max Kade Center
- M2SEC Engineering Building (atrium, Transportation Research Institute Conference Room #535, and roof terrace)
- Multidisciplinary Research Building
- Murphy Hall
- Museum of Natural History
- Robert J. Dole Institute of Politics
- School of Pharmacy (2010 Becker Drive, Room 2040, the adjacent lobby/atrium, and outdoor south patio garden)
- Spencer Museum of Art
- Spencer Research Library
- Spooner Hall
- Shankel Structural Biology Center
- Stauffer Flint Hall (Richard C. Clarkson Gallery)
- Summerfield Hall (School of Business Placement Center)
- Wagon Student Athlete Center (upper lobby, second floor)
- Dolph Simons Media Center
- Watson Library (west end, third floor)
- G-Hawk Courtyard between Lindley, Slawson, and Ritchie Hall
- Beren Petroleum Center (Conference and Training Center auditorium, atrium, catering kitchen, and office suite on Slawson Ground 1; atrium, collaboration space and meeting space on Slawson Level 1, Level 2 and Ground 2; and Ritchie Level 2 edu-lobby, enclosed walkways and meeting rooms).
- See the KU Athletics Inc. Alcohol Procedures for additional information

Other Information and Restrictions

Alcoholic beverages at Lawrence Campus events must be purchased and served from the Kansas Memorial Union, KU's licensed caterer.

The KU Memorial Unions will provide a copy of [KU's Alcohol Service at Events policy](#) prior to any events considering bar service.

Non-alcoholic beverages and food are required to be served at all events serving alcohol.

Alcoholic beverages can only be served by KU Memorial Unions, and can only be served to attendees of the event.

All alcohol shall be removed by the caterer at the conclusion of each event; alcohol cannot remain at the event location, nor can it be removed by anyone other than catering staff.