

## KANSAS UNION SHOWCASE EVENT FORM

CACIAI		VENT DAT	E/TIME	LOCATION	
DRESS REHEARSAL DATE/TIME		DRESS REHEARSAL LOCATION			
PRIMARY CON	ITACT (name, phone	, email)			
OUTSIDE EQU	IPMENT BROUGHT	IN BY GRO	)UP		
Performer(s)	Equipment			Staging	Notes
		()	Data Projector	Podium	
	☐ Wireless Lapel (	_) [	DVD/VHS	☐ Tables ()	
	Other Mics ()		Slide Projector	☐ Chairs ()	
	☐ CD Player	[	Laptop**	Music Stands ()	
	☐ Cassette Player	[	Laptop Sound	☐ Easels ()	
	☐ Direct Box for Keys	/Guitar* [	Other	Other	
Performer(s)	Equipment	0.00	MASSOCIAL CONTRACTOR OF THE PROPERTY OF THE PR	Staging	Notes
	Wireless Handheld	()	Data Projector	Podium	
	☐ Wireless Lapel(	-	DVD/VHS	Tables ()	
	Other Mics ()	[	Slide Projector	☐ Chairs ()	
	☐ CD Player	İ	Laptop**	☐ Music Stands ()	
	☐ Cassette Player	[	Laptop Sound	□ Easels ( )	
	☐ Direct Box for Keys	/Guitar*	Other	☐ Other	
Performer(s)	Equipment			Staging	Notes
		()	Data Projector	☐ Podium	
	☐ Wireless Lapel (	_)	DVD/VHS	Tables ()	
	I —	_)	Slide Projector	Chairs ()	
	☐ Wireless Lapel (	_)	☐ Slide Projector ☐ Laptop**	☐ Chairs () ☐ Music Stands ()	
	☐ Wireless Lapel ( ☐ Other Mics () ☐ CD Player ☐ Cassette Player		☐ Slide Projector ☐ Laptop** ☐ Laptop Sound	☐ Chairs () ☐ Music Stands () ☐ Easels ()	
	☐ Wireless Lapel ( ☐ Other Mics () ☐ CD Player		☐ Slide Projector ☐ Laptop**	☐ Chairs () ☐ Music Stands ()	
Performer(s)	☐ Wireless Lapel () ☐ Other Mics () ☐ CD Player ☐ Cassette Player ☐ Direct Box for Keys		☐ Slide Projector ☐ Laptop** ☐ Laptop Sound	☐ Chairs () ☐ Music Stands () ☐ Easels () ☐ Other	Notes
Performer(s)	☐ Wireless Lapel ( ☐ Other Mics () ☐ CD Player ☐ Cassette Player	/Guitar*	☐ Slide Projector ☐ Laptop** ☐ Laptop Sound	☐ Chairs () ☐ Music Stands () ☐ Easels ()	
Performer(s)	☐ Wireless Lapel () ☐ Other Mics () ☐ CD Player ☐ Cassette Player ☐ Direct Box for Keys  Equipment	/Guitar*	Slide Projector Laptop** Laptop Sound Other	☐ Chairs () ☐ Music Stands () ☐ Easels () ☐ Other	
Performer(s)	☐ Wireless Lapel () ☐ Other Mics () ☐ CD Player ☐ Cassette Player ☐ Direct Box for Keys  Equipment ☐ Wireless Handheld	/Guitar*	Slide Projector Laptop** Laptop Sound Other Data Projector	Chairs ()  Music Stands ()  Easels ()  Other  Staging  Podium	
Performer(s)	☐ Wireless Lapel () ☐ Other Mics () ☐ CD Player ☐ Cassette Player ☐ Direct Box for Keys  Equipment ☐ Wireless Handheld ☐ Wireless Lapel ()	/Guitar*	Slide Projector Laptop** Laptop Sound Other Data Projector DVD/VHS	☐ Chairs ()         ☐ Music Stands ()         ☐ Easels ()         ☐ Other         Staging         ☐ Podium         ☐ Tables ()	Notes
Performer(s)	□ Wireless Lapel (     □ Other Mics ()     □ CD Player     □ Cassette Player     □ Direct Box for Keys      Equipment     □ Wireless Handheld     □ Wireless Lapel ()     □ Other Mics ()	/Guitar*	Slide Projector  Laptop**  Laptop Sound  Other  Data Projector  DVD/VHS  Slide Projector	☐ Chairs ()         ☐ Music Stands ()         ☐ Easels ()         ☐ Other         Staging         ☐ Podium         ☐ Tables ()         ☐ Chairs ()	Notes
Performer(s)	Wireless Lapel ()   Other Mics ()   CD Player   Cassette Player   Direct Box for Keys   Equipment   Wireless Handheld   Wireless Lapel ()   Other Mics ()   CD Player	/Guitar* ()	Slide Projector  Laptop**  Laptop Sound  Other  Data Projector  DVD/VHS  Slide Projector  Laptop**	☐ Chairs ()         ☐ Music Stands ()         ☐ Easels ()         ☐ Other         Staging         ☐ Podium         ☐ Tables ()         ☐ Chairs ()         ☐ Music Stands ()	Notes
	□ Wireless Lapel ( Other Mics ( )     □ CD Player     □ Cassette Player     □ Direct Box for Keys      Equipment     □ Wireless Handheld     □ Wireless Lapel ( )     □ Other Mics ( )     □ CD Player     □ Cassette Player     □ Direct Box for Keys	/Guitar* ()	Slide Projector  Laptop**  Laptop Sound  Other  Data Projector  DVD/VHS  Slide Projector  Laptop**  Laptop Sound	☐ Chairs ()         ☐ Music Stands ()         ☐ Easels ()         ☐ Other         Staging         ☐ Podium         ☐ Tables ()         ☐ Chairs ()         ☐ Music Stands ()         ☐ Easels ()         ☐ Other	Notes
Performer(s)  Performer(s)	Wireless Lapel ()   Other Mics ()   CD Player   Cassette Player   Direct Box for Keys   Equipment   Wireless Handheld   Wireless Lapel ()   Cther Mics ()   CD Player   Cassette Player   Direct Box for Keys	/Guitar*  ()) s/Guitar*	Slide Projector Laptop** Laptop Sound Other  Data Projector DVD/VHS Slide Projector Laptop** Laptop Sound Other	☐ Chairs ()         ☐ Music Stands ()         ☐ Easels ()         ☐ Other         Staging         ☐ Podium         ☐ Tables ()         ☐ Chairs ()         ☐ Music Stands ()         ☐ Easels ()	Notes
	Wireless Lapel (	/Guitar*  () s/Guitar*	Slide Projector  Laptop**  Laptop Sound  Other  Data Projector  DVD/VHS  Slide Projector  Laptop**  Laptop Sound	☐ Chairs ()         ☐ Music Stands ()         ☐ Easels ()         ☐ Other         Staging         ☐ Podium         ☐ Tables ()         ☐ Chairs ()         ☐ Music Stands ()         ☐ Easels ()         ☐ Other         Staging         ☐ Podium	Notes
	Wireless Lapel (	/Guitar*  () s/Guitar*	Slide Projector  Laptop**  Laptop Sound  Other  Data Projector  DVD/VHS  Slide Projector  Laptop**  Laptop Sound  Other  Data Projector  Duby Sound	☐ Chairs ()         ☐ Music Stands ()         ☐ Easels ()         ☐ Other         Staging         ☐ Podium         ☐ Tables ()         ☐ Chairs ()         ☐ Music Stands ()         ☐ Easels ()         ☐ Other         Staging	Notes
	Wireless Lapel (	/Guitar*  () s/Guitar*	Slide Projector  Laptop**  Laptop Sound  Other  Data Projector  DVD/VHS  Slide Projector  Laptop**  Laptop Sound  Other  Data Projector	☐ Chairs ()         ☐ Music Stands ()         ☐ Easels ()         ☐ Other         Staging         ☐ Podium         ☐ Tables ()         ☐ Music Stands ()         ☐ Easels ()         ☐ Other         Staging         ☐ Podium         ☐ Tables ()	Notes
	Wireless Lapel (	/Guitar*  () s/Guitar*	Slide Projector Laptop** Laptop Sound Other  Data Projector DVD/VHS Slide Projector Laptop** Laptop Sound Other  Data Projector DVD/VHS Slide Projector	□ Chairs ()         □ Music Stands ()         □ Easels ()         □ Other         Staging         □ Podium         □ Chairs ()         □ Music Stands ()         □ Easels ()         □ Other         Staging         □ Podium         □ Tables ()         □ Chairs ()	Notes

Please note that any arrangements made with other organizations outside of KU Memorial Unions are the responsibility of the sponsoring student group including, but not limited to, any damages to KU Memorial Unions facilities.

<sup>\*</sup>KU Memorial Unions does not provide musical instruments. For instrument rental, we recommend Mass Street Music (785)-843-3535

<sup>\*\*</sup>Additional charges will apply for the use of the KU Memorial Unions laptop computers.

For additional sound and / or lighting equipment, we recommend StagePro (785)-841-1306 or MSM Systems (785)-830-0556

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## KANSAS UNION SHOWCASE EVENT FORM (continued)

Performer(s)	Equipment		Staging	Notes
		Data Projector	Podium	
	☐ Wireless Lapel ()	☐ DVD/VHS	☐ Tables ( )	
	Other Mics ()	Slide Projector	☐ Chairs ()	
	CD Player	Laptop**	Music Stands ()	) .
	Cassette Player	Laptop Sound	☐ Easels ()	
	☐ Direct Box for Keys/Guitar*	☐ Other	Other	
Performer(s)	Equipment		Staging	Notes
		Data Projector	☐ Podium	
		DVD/VHS	☐ Tables ( )	
	Other Mics ()	Slide Projector	☐ Chairs ()	
	☐ CD Player	☐ Laptop**	☐ Music Stands ()	)
	☐ Cassette Player	Laptop Sound	☐ Easels ()	
	☐ Direct Box for Keys/Guitar*	Other	☐ Other	
Performer(s)	Equipment		Staging	Notes
	☐ Wireless Handheld ()	Data Projector	☐ Podium	
	☐ Wireless Lapel ()	DVD/VHS	☐ Tables ()	
	Other Mics ()	Slide Projector	Chairs ()	
	☐ CD Player	☐ Laptop**		)
	☐ Cassette Player	Laptop Sound	☐ Easels ()	
	☐ Direct Box for Keys/Guitar*	Other	Other	
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<b>—</b> ()	1		101	NI-I
Performer(s)	Equipment		Staging	Notes
Performer(s)	☐ Wireless Handheld ()	☐ Data Projector	Podium	Notes
Performer(s)	☐ Wireless Handheld () ☐ Wireless Lapel ()	DVD/VHS	<ul> <li>☐ Podium</li> <li>☐ Tables ( )</li> </ul>	Notes
Performer(s)	☐ Wireless Handheld () ☐ Wireless Lapel () ☐ Other Mics ()	<ul><li>□ DVD/VHS</li><li>□ Slide Projector</li></ul>	☐ Podium ☐ Tables () ☐ Chairs ()	
Performer(s)	☐ Wireless Handheld () ☐ Wireless Lapel () ☐ Other Mics () ☐ CD Player	<ul><li>□ DVD/VHS</li><li>□ Slide Projector</li><li>□ Laptop**</li></ul>	☐ Podium           ☐ Tables ()           ☐ Chairs ()           ☐ Music Stands (	
Performer(s)	☐ Wireless Handheld () ☐ Wireless Lapel () ☐ Other Mics () ☐ CD Player ☐ Cassette Player	<ul><li>□ DVD/VHS</li><li>□ Slide Projector</li><li>□ Laptop**</li><li>□ Laptop Sound</li></ul>	☐ Podium         ☐ Tables ( )         ☐ Chairs ( )         ☐ Music Stands ( )         ☐ Easels ( )	
Performer(s)	☐ Wireless Handheld () ☐ Wireless Lapel () ☐ Other Mics () ☐ CD Player	<ul><li>□ DVD/VHS</li><li>□ Slide Projector</li><li>□ Laptop**</li></ul>	☐ Podium           ☐ Tables ()           ☐ Chairs ()           ☐ Music Stands (	
	☐ Wireless Handheld () ☐ Wireless Lapel () ☐ Other Mics () ☐ CD Player ☐ Cassette Player ☐ Direct Box for Keys/Guitar*	<ul><li>□ DVD/VHS</li><li>□ Slide Projector</li><li>□ Laptop**</li><li>□ Laptop Sound</li></ul>	☐ Podium         ☐ Tables ()         ☐ Chairs ()         ☐ Music Stands ()         ☐ Easels ()         ☐ Other	
Performer(s) Performer(s)		□ DVD/VHS □ Slide Projector □ Laptop** □ Laptop Sound □ Other	☐ Podium         ☐ Tables ()         ☐ Chairs ()         ☐ Music Stands (         ☐ Easels ()         ☐ Other     Staging	
	Wireless Handheld ()     Wireless Lapel ()     Other Mics ()     CD Player     Cassette Player     Direct Box for Keys/Guitar*   Equipment     Wireless Handheld ()	□ DVD/VHS □ Slide Projector □ Laptop** □ Laptop Sound □ Other	☐ Podium         ☐ Tables ( )         ☐ Chairs ( )         ☐ Music Stands ( )         ☐ Easels ( )         ☐ Other         Staging         ☐ Podium	
		DVD/VHS Slide Projector Laptop** Laptop Sound Other Data Projector DVD/VHS	☐ Podium         ☐ Tables ( )         ☐ Chairs ( )         ☐ Music Stands ( )         ☐ Easels ( )         ☐ Other         Staging         ☐ Podium         ☐ Tables ( )	)
	Wireless Handheld ()   Wireless Lapel ()   Other Mics ()   CD Player   Cassette Player   Direct Box for Keys/Guitar*    Equipment   Wireless Handheld ()   Wireless Lapel ()   Other Mics ()	DVD/VHS Slide Projector Laptop** Laptop Sound Other Data Projector DVD/VHS Slide Projector	☐ Podium         ☐ Tables ()         ☐ Chairs ()         ☐ Music Stands ()         ☐ Easels ()         ☐ Other         Staging         ☐ Podium         ☐ Tables ()         ☐ Chairs ()	Notes
	Wireless Handheld ()   Wireless Lapel ()   Other Mics ()   CD Player   Cassette Player   Direct Box for Keys/Guitar*    Equipment   Wireless Handheld ()   Wireless Lapel ()   Other Mics ()   CD Player	DVD/VHS Slide Projector Laptop** Laptop Sound Other Data Projector DVD/VHS Slide Projector Laptop**	☐ Podium         ☐ Tables ( )         ☐ Chairs ( )         ☐ Music Stands ( )         ☐ Easels ( )         ☐ Other         Staging         ☐ Podium         ☐ Tables ( )         ☐ Chairs ( )         ☐ Music Stands ( )	Notes
	Wireless Handheld ()  Wireless Lapel ()  Other Mics ()  CD Player  Cassette Player  Direct Box for Keys/Guitar*  Equipment  Wireless Handheld ()  Wireless Lapel ()  Other Mics ()  CD Player  Cassette Player	DVD/VHS Slide Projector Laptop** Laptop Sound Other Data Projector DVD/VHS Slide Projector Laptop** Laptop Sound	☐ Podium         ☐ Tables ( )         ☐ Chairs ( )         ☐ Music Stands ( )         ☐ Easels ( )         ☐ Other         Staging         ☐ Podium         ☐ Tables ( )         ☐ Chairs ( )         ☐ Music Stands ( )         ☐ Easels ( )	Notes
	Wireless Handheld ()   Wireless Lapel ()   Other Mics ()   CD Player   Cassette Player   Direct Box for Keys/Guitar*    Equipment   Wireless Handheld ()   Wireless Lapel ()   Other Mics ()   CD Player	DVD/VHS Slide Projector Laptop** Laptop Sound Other Data Projector DVD/VHS Slide Projector Laptop**	☐ Podium         ☐ Tables ( )         ☐ Chairs ( )         ☐ Music Stands ( )         ☐ Easels ( )         ☐ Other         Staging         ☐ Podium         ☐ Tables ( )         ☐ Chairs ( )         ☐ Music Stands ( )	Notes
Performer(s)	Wireless Handheld ()   Wireless Lapel ()   Other Mics ()   CD Player   Cassette Player   Direct Box for Keys/Guitar*    Equipment   Wireless Handheld ()   Wireless Lapel ()   Other Mics ()   CD Player   Cassette Player   Direct Box for Keys/Guitar*	DVD/VHS Slide Projector Laptop** Laptop Sound Other Data Projector DVD/VHS Slide Projector Laptop** Laptop Sound	☐ Podium         ☐ Tables ( )         ☐ Chairs ( )         ☐ Music Stands ( )         ☐ Chairs ( )         ☐ Podium         ☐ Tables ( )         ☐ Chairs ( )         ☐ Music Stands ( )         ☐ Easels ( )         ☐ Other	Notes
	Wireless Handheld ()   Wireless Lapel ()   Other Mics ()   CD Player   Cassette Player   Direct Box for Keys/Guitar*    Equipment   Wireless Handheld ()   Wireless Lapel ()   Other Mics ()   CD Player   Cassette Player   Direct Box for Keys/Guitar*    Equipment	DVD/VHS Slide Projector Laptop** Laptop Sound Other Data Projector DVD/VHS Slide Projector Laptop** Laptop Sound Other Captop Sound Other	☐ Podium         ☐ Tables ( )         ☐ Chairs ( )         ☐ Music Stands ( )         ☐ Easels ( )         ☐ Other )         ☐ Tables ( )         ☐ Chairs ( )         ☐ Music Stands ( )         ☐ Easels ( )         ☐ Other	Notes
Performer(s)	Wireless Handheld ()   Wireless Lapel ()   Other Mics ()   CD Player   Cassette Player   Direct Box for Keys/Guitar*    Wireless Handheld ()   Wireless Lapel ()   Other Mics ()   CD Player   Cassette Player   Direct Box for Keys/Guitar*    Equipment   Wireless Handheld ()	DVD/VHS Slide Projector Laptop** Laptop Sound Other Data Projector DVD/VHS Slide Projector Laptop** Laptop Sound Other Data Projector	☐ Podium         ☐ Tables ( )         ☐ Chairs ( )         ☐ Music Stands ( )         ☐ Chairs ( )         ☐ Podium         ☐ Tables ( )         ☐ Chairs ( )         ☐ Music Stands ( )         ☐ Easels ( )         ☐ Other         Staging         ☐ Podium	Notes
Performer(s)	Wireless Handheld ()  Wireless Lapel ()  Other Mics ()  CD Player  Cassette Player  Direct Box for Keys/Guitar*  Equipment  Wireless Handheld ()  Other Mics ()  CD Player  Cassette Player  Direct Box for Keys/Guitar*  Equipment  Wireless Lapel ()  Wireless Handheld ()  Wireless Handheld ()	DVD/VHS Slide Projector Laptop** Laptop Sound Other DVD/VHS Slide Projector Laptop** Laptop Sound Other Data Projector Duptop Sound Duptop Sound Duptop Sound Duptop Sound Duptop Sound Duptop Sound	☐ Podium         ☐ Tables ( )         ☐ Chairs ( )         ☐ Music Stands ( )         ☐ Other         Staging         ☐ Podium         ☐ Tables ( )         ☐ Music Stands ( )         ☐ Easels ( )         ☐ Other         Staging         ☐ Podium         ☐ Tables ( )	Notes
Performer(s)	Wireless Handheld ()  Wireless Lapel ()  Other Mics ()  CD Player  Cassette Player  Direct Box for Keys/Guitar*  Equipment  Wireless Handheld ()  Other Mics ()  CD Player  Cassette Player  Direct Box for Keys/Guitar*  Equipment  Wireless Lapel ()  Other Mics ()  Cussette Player  Direct Box for Keys/Guitar*  Equipment  Wireless Handheld ()  Wireless Lapel ()  Other Mics ()	DVD/VHS Slide Projector Laptop** Laptop Sound Other Data Projector DVD/VHS Slide Projector Laptop** Laptop Sound Other Data Projector Laptop Sound Dother Slide Projector	☐ Podium           ☐ Tables ( )           ☐ Chairs ( )           ☐ Music Stands ( )           ☐ Easels ( )           ☐ Other           Staging           ☐ Podium           ☐ Lasels ( )           ☐ Other           Staging           ☐ Podium           ☐ Tables ( )           ☐ Chairs ( )           ☐ Chairs ( )	Notes
Performer(s)	Wireless Handheld ()   Wireless Lapel ()   Other Mics ()   CD Player   Cassette Player   Direct Box for Keys/Guitar*    Equipment   Wireless Handheld ()   Other Mics ()   CD Player   Cassette Player   Direct Box for Keys/Guitar*    Equipment   Wireless Handheld ()   Other Mics ()   CD Player	DVD/VHS Slide Projector Laptop** Laptop Sound Other Data Projector DVD/VHS Slide Projector Laptop** Laptop Sound Other Data Projector Laptop Sound Slide Projector Laptop Sound Laptop Sound Laptop Sound Laptop Sound Laptop Sound Laptop Sound	☐ Podium           ☐ Tables ( )           ☐ Chairs ( )           ☐ Music Stands ( )           ☐ Easels ( )           ☐ Other           Staging           ☐ Podium           ☐ Tables ( )           ☐ Other           Staging           ☐ Podium           ☐ Tables ( )           ☐ Chairs ( )           ☐ Music Stands ( )           ☐ Music Stands ( )	Notes
Performer(s)	Wireless Handheld ()  Wireless Lapel ()  Other Mics ()  CD Player  Cassette Player  Direct Box for Keys/Guitar*  Equipment  Wireless Handheld ()  Other Mics ()  CD Player  Cassette Player  Direct Box for Keys/Guitar*  Equipment  Wireless Lapel ()  Other Mics ()  Cussette Player  Direct Box for Keys/Guitar*  Equipment  Wireless Handheld ()  Wireless Lapel ()  Other Mics ()	DVD/VHS Slide Projector Laptop** Laptop Sound Other Data Projector DVD/VHS Slide Projector Laptop** Laptop Sound Other Data Projector Laptop Sound Dother Slide Projector	☐ Podium           ☐ Tables ( )           ☐ Chairs ( )           ☐ Music Stands ( )           ☐ Easels ( )           ☐ Other           Staging           ☐ Podium           ☐ Lasels ( )           ☐ Other           Staging           ☐ Podium           ☐ Tables ( )           ☐ Chairs ( )           ☐ Chairs ( )	Notes

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